

General Data Protection Regulations (GDPR)

POLICY STATEMENT

Suppliers

Customers

The new Eu General Data Protection Regulation (GDPR) came into force on 25th May 2018.

The GDPR gives you more control over how your data is used and how you are contacted.

The changes will also help to protect your personal data.

As a company, we are legally obliged to inform you that we currently hold your details within a secure database. The information we hold is purely for maintaining our trading relationship and general communication purposes. We don't not share the information with any third parties unless absolutely necessary for contractual purpose.

The information we hold includes but is not limited to the following:

- Company Name and or Trading Name including name of Contact.
- Registered/Trading or Personal Address for communications and works to be completed.
- Contact Telephone number – mobile and/or landline
- Delivery Address/Invoice Address.
- Email Addresses for correspondence and accounting information.
- Invoice Activities.
- Customer or site-Specific order details.
- Company Registration Number and VAT Number
- Banking Details and Tax Information.

We will only hold this information for as long as necessary or as determined by regulatory or statutory law. However, we may like to retain your data for future service updates.

Should you wish to object to this or for a full copy of our Privacy Policy please contact us in writing, by email or telephone:

Nala Engineers Ltd

Tempest Road

Seaham

County Durham

SR7 7AJ

0191 5840058

nicola.duke@nalaengineers.co.uk

Regards



Nala Engineers Ltd

Dated 11th January 2021